

## General Welfare Requirement: Organisation

Providers must plan and organise their systems to ensure that every child receives an enjoyable and challenging learning and development experience that is tailored to meet their individual needs.

## Working in Partnership with Other Agencies.

### Policy statement

We work in partnership with local and national agencies to promote the well-being of all children.

### Procedures

- Procedures are in place for sharing of information about children and families with other agencies. These are set out in the Information Sharing protocol, Safeguarding Children procedures and the Special Educational Needs procedures.
- Information shared by other agencies with us is regarded as third party information. This is also kept in confidence and not share without consent from that agency.
- When working in partnership with staff from other agencies, we make those individuals welcome in the setting and their professional roles are respected.
- We follow the protocols for working with agencies, for example on child protection.
- Staff from other agencies do not have unsupervised access to the child they are visiting in the setting and do not have access to any other child(ren) during their visit.
- Our staff do not casually share information or seek informal advice about any named child/family.
- When necessary we consult with local and national agencies who offer a wealth of advice and information that help us develop understanding of issues facing us and who can provide support and information for parents. For example, ethnic/cultural organisations, drug/alcohol agencies, welfare rights advisors or organisations promoting childcare and education, or adult education.

This policy was adopted by

Blackberry Lane Nursery

*(name of provider)*

On

21 July 2017

*(date)*

Date to be reviewed

July 2018

*(date)*

Signed on behalf of the provider

Name of signatory

Mrs Kirsty Clements

Mrs Debbie Gibson

Role of signatory (e.g. chair, director or owner)

Company Secretary

Manager

On

*(date)*

